

# BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk

501 N. Maple Room 204

Blackfoot, ID 83221

Phone (208) 782-3013

Fax (208) 785-4131

---

## Friday, September 5, 2025

8:15 a.m.	Approval of Cash Warrants, Claims, Administrative Documents and Personnel Action Forms.	{ACTION ITEM}
8:15 a.m.	Meeting to sign the Development Agreement and Final Plat for the North River Estates Subdivision.	{ACTION ITEM}
8:15 a.m.	Review quote for flooring in the basement of Planning & Development Services.	{ACTION ITEM}
8:15 a.m.	Meeting to sign Full Satisfaction of Development Agreement for Sharlyn Park Subdivision, Division 3.	{ACTION ITEM}
8:15 a.m.	Executive Session pursuant to Idaho Code Section 74-206(1)(a)&(b), To consider personnel matters.	{ACTION ITEM}
8:15 a.m.	Discussion & decision regarding assisting with paving project in front Of the Blackfoot Animal Shelter.	{ACTION ITEM}
8:45 a.m.	Signing of Suicide Prevention Awareness Month Proclamation.	{ACTION ITEM}

“Potato Capital”



Meeting Date: September 5, 2025  
Meeting Time: 8:15 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Dalley, Commission Clerk, at (208)785-3013.

Name: Tiffany Olsen

Email: [tolsen@binghamid.gov](mailto:tolsen@binghamid.gov)

Phone Number: 208-782-3177

Address: 490 N Maple Street, Suite A

1. What is the topic of discussion that you wish the Board to have?

Meeting to sign the Development Agreement and Final Plat for the North River Estates  
Subdivision {ACTION ITEM}

2. Approximately how much time will you need for this agenda item? 5 minutes

3. Will you be requesting that the Board make a decision? Yes

4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

I will bring mylars with me and the original Development Agreement.

5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Tiffany Olsen

Curtis Johnson, [curtis@rockwellhomes.net](mailto:curtis@rockwellhomes.net)

Nate Clark, [nate@rockwellhomes.net](mailto:nate@rockwellhomes.net)

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Dalley at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov), at least 24 hours prior to your scheduled meeting time.



Meeting Date: September 5, 2025  
Meeting Time: 8:15 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Dalley, Commission Clerk, at (208)785-3013.

Name: Tiffany Olsen

Email: [tolsen@binghamid.gov](mailto:tolsen@binghamid.gov)

Phone Number: 208-782-3177

Address: 490 N Maple Street, Suite A

1. What is the topic of discussion that you wish the Board to have?

Meeting to discuss quotes for new flooring in the basement of the Planning & Development Services office

2. Approximately how much time will you need for this agenda item? 10 minutes

3. Will you be requesting that the Board make a decision? Yes

4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

Yes.

Quote from Carpet One \$6,411.24

Quote from Jake Martin & Lowes \$2,949.53 (approx.) Building Staff tear out and install

Funds can be paid from (1) PILT; or (2) within the Planning & Development Services FY25 budget and/or PILT at the discretion of the Board. Maintenance has approx. \$1,000 remaining from the approved allotted amount for this project.

5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Jake Martin

Jason Marlow





129 North 2<sup>nd</sup> Ave. Pocatello, ID 83201 (208) 233-6190 FAX (208) 233-9957

# ESTIMATE

Date

Invoice

47439

Page

1

## SOLD TO

## SHIP TO

Blackfoot Plan & Develop  
490 N Maple Suite A

Blackfoot ID 83221

Order Number	Order Date	Cust. Number	Sales Person	Purchase Order No.	Ship Date	Terms
47439	08/15/25	17727	Mindy			

Qty.	U/M	Items & Description	Unit Price	Extended Price
25.00		Grey French Oak Lip304	127.16	3179.00
840.00		Install Lvt	2.25	1890.00
15.00		Lvt Stair	50.00	750.00
5.00		Metal Stairnose	35.00	175.00
58.00		Trim Labor	2.00	116.00
1.00		Unforeseen Prep		
2.00		Floor Prep	50.00	100.00

Thank You  
We Appreciate Your Business

Please Read and Sign Page #2.....

Sales Amt. 6210.00

Sales Tax 201.24

**TOTAL** 6411.24

# LOWES BID

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
33	Forged Oak 12 mil 7"x48" Waterproof Vinyl Plank	69.39	2289.87
4	Stair Tread Cap	65.99	263.96
1	Aluminum Carpet Trim	18.98	18.98
4	Liquid Nails Glue	5.98	23.92
4	1"X12"X12' MDF to Trim Stairs (Home Depot)	39.57	158.28
2	Cove Base Trim - Grey	86.98	173.96
2	Wall Base Adhesive	10.28	20.56
SUBTOTAL			
SALES TAX			
TOTAL			2949.53

Quotation prepared by: \_\_\_\_\_

This is a quotation on the goods named, subject to the conditions noted below: Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: \_\_\_\_\_

THANK YOU FOR YOUR BUSINESS!

Lowe's Home Centers, LLC

Sales Person: Jaida Pelton Sales #: 4881889

Contact: JACOB MARTIN Customer #: 5414102892

Store #: 1906 Project #: 225232000 Date Estimated: 08/28/25

Quantity	Item #	Item Description	Vendor Part#	Price
33	1314413	Forged Oak 12.0-mil x 7-in W x 48-in L Waterproof Luxury Vinyl Plank Flooring ( 23.21-sq ft Carton )	LWD5010RCB	\$2,289.87
4	1124559	Cap A Tread Stair Renewal System 47-in x 12.125-in x 1.6875-in Greige Oak Type 1 Kit with Reversible Riser Laminate No return Bullnose Stair Tread	20C07849	\$263.96
1	1046759	Brown Prefinished 0.375-in T x 2-in W x 72-in L Aluminum Carpet trim	43374	\$18.98

Total For Items \$2,572.81

\*Freight Charges \$0.00

\*Delivery Charges \$0.00

\*Tax Amount \$0.00

\*Total Estimate \$2,572.81

\*Freight, Delivery and Taxes will be calculated at checkout.

The quote is valid until 09/04/2025.



Manager Signature

08/28/25

Date

THIS ESTIMATE IS NOT VALID WITHOUT MANAGER'S SIGNATURE. THIS IS AN ESTIMATE ONLY. DELIVERY OF ALL MATERIALS CONTAINED IN THIS ESTIMATE ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER OR SUPPLIER. QUANTITY, EXTENSION, OR

ADDITION ERRORS SUBJECT TO CORRECTION. CREDIT TERMS SUBJECT TO APPROVAL  
BY LOWES CREDIT DEPARTMENT.

LOWES IS A SUPPLIER OF MATERIALS ONLY. LOWES DOES NOT ENGAGE IN THE  
PRACTICE OF ENGINEERING, ARCHITECTURE, OR GENERAL CONTRACTING. LOWES  
DOES NOT ASSUME ANY RESPONSIBILITY FOR DESIGN, ENGINEERING, OR  
CONSTRUCTION; FOR THE SELECTION OR CHOICE OF MATERIALS FOR A GENERAL  
OR SPECIFIC USE; FOR QUANTITIES OR SIZING OF MATERIALS; FOR THE USE OR  
INSTALLATION OF MATERIALS; OR FOR COMPLIANCE WITH ANY BUILDING CODE OR  
STANDARD OF WORKMANSHIP.





Meeting Date: September 5, 2025  
Meeting Time: 8:15 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Dalley, Commission Clerk, at (208)785-3013.

Name: Tiffany Olsen

Email: [tolsen@binghamid.gov](mailto:tolsen@binghamid.gov)

Phone Number: 208-782-3177

Address: 490 N Maple Street, Suite A

1. What is the topic of discussion that you wish the Board to have?

Meeting to sign Full Satisfaction of Development Agreement for Sharlyn Park Subdivision Division No. 3 {ACTION ITEM}

2. Approximately how much time will you need for this agenda item? 2 minutes

3. Will you be requesting that the Board make a decision? Yes

4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk. Yes

5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Tiffany Olsen



## FULL SATISFACTION OF DEVELOPMENT AGREEMENT SHARLYN PARK SUBDIVISION, DIVISION NO. 3

The Bingham County Board of County Commissioners and the Developer, John M. Fairchild and Tami L. Fairchild (hereinafter "Developers") of the Sharlyn Park Subdivision, Division No. 3, entered into a Development Agreement on the 16<sup>th</sup> day of August, 2021, recorded with the Bingham County Clerk and Recorded as Instrument No. 748466 setting forth the roles and responsibilities of the Developers to construct and install all such improvements in accordance with the *Improvement Plans*.

On November 16, 2022, the Developer requested and received written acceptance of the public improvements by the Board of County Commissioners as recommended by County Public Works Department. With regard to private irrigation improvements, on December 4, 2023, the Developer received an extension of time from the Public Works and Planning and Development Services Departments to install and verify irrigation water was available to all lots within the Sharlyn Park Subdivision, Divisions 1, 2, and 3. After irrigation installation, an on-site inspection was conducted by the County Surveyor, who verified that all lots had risers.

All warranty periods have been exhausted and the terms of the Development Agreement have been satisfied.

IN WITNESS WHEREOF, the undersigned has affixed its hand and seal this \_\_\_\_ day of September, 2025.

BINGHAM COUNTY, IDAHO

BY: \_\_\_\_\_  
WHITNEY MANWARING  
Chairman, Board of County Commissioners

STATE OF IDAHO                     )  
                                              : ss  
County of Bingham                )

On this \_\_\_\_ day of September 2025, before me, a Notary Public in and for said State, personally appeared Whitney Manwaring, known or proved to me to be the Chairman of the Board of Commissioners, of the County of Bingham, State of Idaho, a political subdivision, having lawful authority to execute this instrument as the agent for Bingham County, and to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same on behalf of Bingham County.

(SEAL)

\_\_\_\_\_  
Notary Public for State of Idaho  
Residing at Blackfoot, Idaho  
My Commission expires: \_\_\_\_\_

# Blackfoot Animal Shelter Parking Lot Paving

- Parking lot measurements 75 feet wide 220 feet long 3 inches thick asphalt equals 303 tons at \$80 a ton \$24,240.

# BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk

501 N. Maple Room 204

Blackfoot, ID 83221

Phone (208) 782-3013

Fax (208) 785-4131

---

## SUICIDE PREVENTION AWARENESS MONTH PROCLAMATION

**WHEREAS**, September is known around the United States as National Suicide Prevention Awareness Month, which is intended to raise mental health awareness and proactive suicide prevention resources; and

**WHEREAS**, Suicidal thoughts and mental health concerns can affect anyone; and

**WHEREAS**, According to the Centers for Disease Control and Prevention, more than 49,000 people die by suicide each year; and

**WHEREAS**, Suicide is one of the leading causes of death in the United States; and

**WHEREAS**, Bingham County has had 6 suicide cases since January 1, 2025;

**WHEREAS**, Bingham County supports those who work in the fields of mental health, education and first responders; and

**WHEREAS**, Bingham County encourages all residents to join in helping to prevent suicide in our community; and

**WHEREAS**, Bingham County encourages all residents to educate themselves about mental health and take active steps to care for their own mental health; and

**WHEREAS**, Bingham County recognizes the importance of having conversations regarding the de-stigmatization of such topics and helping connect people with available resources; and

**NOW, THEREFORE, WE, the undersigned, do hereby proclaim the month of September to be:**

## SUICIDE PREVENTION AWARENESS MONTH

DATED this 5<sup>th</sup> day of September 2025.

ATTEST:

\_\_\_\_\_  
Whitney Manwaring, Chairman

\_\_\_\_\_  
Pamela W. Eckhardt  
Bingham County Clerk

\_\_\_\_\_  
Eric Jackson, Commissioner

\_\_\_\_\_  
Drew Jensen, Commissioner

Please contact the 988 Suicide and Crisis Lifeline if you are experiencing mental health-related distress or are worried about a loved one who may need crisis support.

“Potato Capital”